Meeting date: 22nd March 2018 / 10:00 – 12:00
Meeting place: Meeting room 1
Meeting subject: JORNÆR section meeting

1. **Handling of soil from non-European countries –** Palle Jørgensen
   Palle explained how we are supposed to handle soil from non-European countries and for this purpose, we need a permission from the Danish Naturstyrelsen. However, Fødevarestyrelsen performs the audit visits here at Foulum. The handling procedures are very strict, and therefore we have to be able to track and trace the soil samples from the moment they arrive at AU by registering the samples in the logbook until they are ready to be disposed of.

   All soil samples must be labelled with "*authorized personnel*" stickers. Ask Palle if you are in doubt.

   The new autoclave has been purchased specifically for this soil as everything must be autoclaved before being disposed of – this applies for both liquid and non-liquid waste, which must be treated as hazardous waste.

   Learn more about the procedure on our Intranet: *HERE*

   You can retrieve the template regarding "*Procedure for handling of soil from non-European countries*" on our Intranet: *HERE*

2. **Native place presentation –** Rebekka Kristensen
   Please address Anna Dorthe if you would like to give a presentation.

3. **Minutes from last meeting**
   No comments

4. **Newcomers to JORNÆR**
   Cecilie Kokholm will stay with us until the end of 2018.
   Diego Abalos, new scientist, will start on 3rd April.

5. **News from committees**
   Udvalg for MARK-Jylland has just had its second meeting – and you may find the minutes on the Intranet*:* *HERE*

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6. **JORNÆR section trip 2018 –** update from Julie/Betina
   First we will visit Axel Månsson (an organic and conventional vegetables farmer who also breeds chicken) near Brande. Subsequently, we will enjoy some football-golf before we go to see Arezoo's new house in Ørum where we will prepare and enjoy our dinner.

   Our section trip has been scheduled to: **21st August 2018.**

7. **Follow-up on GRUS**
   Focal points from all three GRUS meetings for senior VIP, TAP, and junior VIP were presented – see the 3 pages in continuation of the minutes.

   Groups of 3 people were formed to discuss the most important topics:
   Good that the PhD-students reside in PV32 so they don't feel so monitored.
   Good idea with a Section Day with focus on each person's life long-term experience
   Peer-to-peer training is crucial in the laboratories
   Allocate more than one technician on each project so it is easy to hand over to a lab colleague.
   A Section Day would be highly welcome with focus on methodology and work/research experience from many years
   Continue to maintain good working relationships among professions (VIP/TAP)
   Important to include and integrate new senior scientist and scientist
   Postdocs (small group) feel a bit outside as they are very few in number
   More lab teamwork on projects so each lab technician is not so vulnerable in case of holiday, sickness, etc.
   Get coherent information from both the PhD student and the scientist
   Policy support – our non-Danish colleagues are welcome to participate in meetings.
   Improving our lab catalogue procedures in terms of updating and drafting new procedures – we need to take action on this point.
   Foulumgård also wants updated procedures, so the fields need this as well.
   Improved planning of man-hours – the field colleagues need the planning overview way earlier – this will be addressed in the fall of 2018.
   Access- or SQL-database experience is highly needed
   Postdoc buddy setup is needed – perhaps each new PhD student could have their own postdoc appointed.

   We will address some of the above issues in the LAB Committee, whereas a committee will be created so we can plan a Section Day.

   At our upcoming policy support meeting, we will discuss the issue of non-Danes attending here.

8. **Any other business**
   Animal Sciences ANIS – Mogens Larsen (mogens.larsen@anis.au.dk) offers the following analyses:
   - Flash elemental analyser (12C/13C and 14N/15N ratios)
   - TC/EA – high temperature conversation elemental analyser (180/160 and D/H ratios)
   - GC-C-IRMS gas chromatography combustion isotope ratio mass spectrometry (amino acid qualification and quantification along with 12C/13C and 14N/15N ratio

   Mogens would like to know if we need above analyses. If yes, please let him know.

   Mogens would also like to know if anyone is interested in the analyses of D/H ratio in amino acids, if yes, please let him know

Danish Part

9. **Projektoverblik/gennemgang af bemandingsplaner**
   Vi gennemgik bemandingsplanerne**.**

   Det vil være en stor hjælp, om junior-VIP selv kan hjælpe til med lab-arbejdet i april, men også hjælpe andre ph.d.-studerende, da der bliver spidsbelastning her i foråret.

   Karin udarbejder en oversigt over forårsarbejde hurtigst muligt.

Group development dialogues (GRUS) - technicians

Focus points

- Data security – very critical – for specific instruments
- Analytical instructions for specific methods needs homogeneity
- Peer-to-peer training and external education
- Teamwork – maintain the good work with focus also on other sections
- Improved planning of staffing schedule at department level
- Hiring procedures

Group development dialogues (GRUS) – senior scientists

Focus points

- Maintaining the cohesiveness
- Generational succession
- Integration of newcomers
- PhD-students – do they get enough attention?
- No walls around the sections – are teams extinct?
- Increasing pressure on policy support
- Microbiology – broad area, many customers.
  Inclusion of external PhDs at an early stage

Group development dialogues (GRUS) – junior scientists

Focus points

- Interactions in the post doc group and between PhDs and post docs/researchers. Social and scientific
- Help across projects when needed
- Policy support meetings might be relevant for more people – but in Danish
- More senior/junior interaction – e.g. Section Day
- Post doc buddy
- Mentorship