

Form to use when students and guest researchers should drive official cars at AU Foulum and AU Flakkebjerg

The undersigned AU employee:

Name:	
AU-id:	

Hereby authorises below mentioned student or guest to use the official AU cars when having official duties to perform in relation to AGRO:

Name:	
AU-id:	
Starting date:	
Final date:	
Purpose of driving:	

Date:		Signature from AGRO:	
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I, the undersigned hereby agree with the following conditions in connection with using the official AU cars:

- The institution's official cars are used only for official purposes.
- I am responsible for compliance to the traffic regulations when using the cars (misdemeanors such as parking and speeding fines are borne by the driver of the car and not the AU)
- The misuse of official cars considered and treated as a very serious misconduct
- I have a legal driver's license (copy enclosed)
- I am aware that I am not covered by AU insurance and need to have my own private insurance

Date:		Student/Guest signature:	
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