# Agreement between visitor (MSc student; PhD student, Postdoc or other) and Department of Agroecology, Aarhus University (should be filled out during the interview before the invitation letter is issued)

|  |  |
| --- | --- |
| Name of guest |  |
| Planned period of the visit | From To |
| What type of guest? | MSc student  PhD student  Postdoc  Guest researcher/professor |
| Argumentation for stay *What is the purpose of the stay with AGRO?*  *What does the visitor expect to get out of the visit?* |  |
| Work assignments and outcome *Alignment of expectations.*  *What are the most important work assignments during the stay?*  *Which projects in AGRO is the guest expected to contribute to?*  *Which AGRO tasks are the guest expected to do?* |  |
| The visitor will need access to | Labs  Work in field  Data |
| AGRO expects that you  * show up every day – normal working hours are between 8.00-15.24 * participate in both the scientific and the social environment * participate actively in field and laboratory work if this is part of the purpose with your stay * obey the rules for working in the laboratories and other research facilities | |
| The stay at AGRO is dependent upon  * you having an insurance that covers your stay with AGRO * all expenditures in connection with your stay being covered by yourself or your home university * you having the requested finances according to SIRI’S rules * you having the correct work permit/visa | |
| Date and signature guest |  |
| Date and signature supervisor in AGRO |  |
| Date and signature Section Manager |  |

# Aftale mellem gæst (MSc-studerende; Ph.d.-studerende, Postdoc eller andet) og Institut for Agroøkologi (AGRO), Aarhus Universitet

(skal udfyldes i forbindelse med interview og før der laves invitationsbrev)

|  |  |
| --- | --- |
| Navn på gæst |  |
| Planlagt periode for besøg | Fra Til |
| Hvilken type gæst er der tale om? | MSc-studerende  Ph.d.-studerende  Postdoc  Gæsteforsker/-professor |
| Formål *Hvad er formålet med opholdet hos AGRO?*  *Hvad forventer gæsten at få ud af opholdet?* |  |
| Arbejdsopgaver *Forventningsafstemning.*  *Hvad er de vigtigste opgaver i løbet af opholdet?*  *Hvilke projekter i AGRO forventes gæsten at bidrage til?*  *Hvilke AGRO-opgaver skal gæsten lave?* |  |
| Gæsten skal have adgang til | Laboratorier  Feltforsøg/markforsøg  Data |
| AGRO forventer at du  * møder op hver dag - normal arbejdstid er mellem 8.00-15.24 * deltager i både det videnskabelige og det sociale miljø * deltager aktivt i felt- og laboratoriearbejde, hvis dette er en del af formålet med dit ophold * overholder reglerne for arbejde i laboratorier og andre forskningsfaciliteter | |
| Opholdet hos AGRO er afhængigt af at  * du ​​har en forsikring, der dækker dit ophold hos AGRO * alle udgifter i forbindelse med dit ophold dækkes af dig selv eller dit hjemmeuniversitet * du ​​har den anmodede økonomi i henhold til SIRI'S regler (for gæster uden for EU) * ​​har den rigtige arbejdstilladelse / visum (for gæster uden for EU) | |
| Dato og underskrift gæst |  |
| Dato og underskrift kontaktperson i AGRO |  |
| Dato og underskrift sektionsleder |  |