# Agreement between visitor (MSc student; PhD student, Postdoc or other) and Department of Agroecology, Aarhus University (should be filled out during the interview before the invitation letter is issued)

|  |  |
| --- | --- |
| Name of guest |  |
| Planned period of the visit  | From To |
| What type of guest? | [ ]  MSc student[ ]  PhD student[ ]  Postdoc[ ]  Guest researcher/professor |
| Argumentation for stay*What is the purpose of the stay with AGRO?* *What does the visitor expect to get out of the visit?* |  |
| Work assignments and outcome*Alignment of expectations.**What are the most important work assignments during the stay?**Which projects in AGRO is the guest expected to contribute to?**Which AGRO tasks are the guest expected to do?* |  |
| The visitor will need access to  | [ ]  Labs[ ]  Work in field[ ]  Data |
| AGRO expects that you* show up every day – normal working hours are between 8.00-15.24
* participate in both the scientific and the social environment
* participate actively in field and laboratory work if this is part of the purpose with your stay
* obey the rules for working in the laboratories and other research facilities
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| The stay at AGRO is dependent upon * you having an insurance that covers your stay with AGRO
* all expenditures in connection with your stay being covered by yourself or your home university
* you having the requested finances according to SIRI’S rules
* you having the correct work permit/visa
 |
| Date and signature guest |  |
| Date and signature supervisor in AGRO |  |
| Date and signature Section Manager |  |

# Aftale mellem gæst (MSc-studerende; Ph.d.-studerende, Postdoc eller andet) og Institut for Agroøkologi (AGRO), Aarhus Universitet

(skal udfyldes i forbindelse med interview og før der laves invitationsbrev)

|  |  |
| --- | --- |
| Navn på gæst |  |
| Planlagt periode for besøg  | Fra Til |
| Hvilken type gæst er der tale om? | [ ]  MSc-studerende[ ]  Ph.d.-studerende[ ]  Postdoc[ ]  Gæsteforsker/-professor |
| Formål*Hvad er formålet med opholdet hos AGRO?* *Hvad forventer gæsten at få ud af opholdet?* |  |
| Arbejdsopgaver*Forventningsafstemning.**Hvad er de vigtigste opgaver i løbet af opholdet?**Hvilke projekter i AGRO forventes gæsten at bidrage til?**Hvilke AGRO-opgaver skal gæsten lave?* |  |
| Gæsten skal have adgang til  | [ ]  Laboratorier[ ]  Feltforsøg/markforsøg[ ]  Data |
| AGRO forventer at du* møder op hver dag - normal arbejdstid er mellem 8.00-15.24
* deltager i både det videnskabelige og det sociale miljø
* deltager aktivt i felt- og laboratoriearbejde, hvis dette er en del af formålet med dit ophold
* overholder reglerne for arbejde i laboratorier og andre forskningsfaciliteter
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| Opholdet hos AGRO er afhængigt af at* du ​​har en forsikring, der dækker dit ophold hos AGRO
* alle udgifter i forbindelse med dit ophold dækkes af dig selv eller dit hjemmeuniversitet
* du ​​har den anmodede økonomi i henhold til SIRI'S regler (for gæster uden for EU)
* ​​har den rigtige arbejdstilladelse / visum (for gæster uden for EU)
 |
| Dato og underskrift gæst |  |
| Dato og underskrift kontaktperson i AGRO |  |
| Dato og underskrift sektionsleder |  |