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**Meeting on 3 September, 08:30 – 10:00**  
**Meeting room 4**  
**Section meeting**

**Minutes**

**Present:** Climate and Water section

**Agenda:**

1. Approval of agenda
2. Staff news:
  - a. Welcome to Shaohui Zhang and Mingming Zong
  - b. New guest students on their way:
    - i. Qiong Chen from 16 September (one year), supervisor Ji
    - ii. Federico Ardeni from 27 September (two months), supervisor Diego A.
3. Messages:
  - i. Department leader meeting 26 August
  - ii. AGRO webinar – topics?
  - iii. Office situation
  - iv. IT-equipment
  - v. Outlook calendar
  - vi. Other messages
4. Presentation of papers
5. Short introduction to procedures for applications, ReAp and WorkZone
6. Social event – walk alongside Gudenå 29 September.
7. AOB

Jytte Christensen

Date: 6 September 2021

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**Ad 1: Approval of agenda**

Approved, but some of the points were omitted due to absence of key-persons.

**Ad 2: Staff news:**

PhD students Shaohui Zhang and Mingming Zong introduced themselves.

Beyond Qiong Chen and Federico Ardeni, a Lithuanian PhD student Aušra Bakšinskaitė will visit our section from 13 – 26 September (her host is Jim).

**Ad 3: Messages:**

i: From department management meeting:

Invitations and agenda for AGRO researcher days 3 – 4 November is out.

*Educational programmes:*



We have experienced a decline in the number of students (29 students in 2021) enrolled at the BSc in Agrobiology. A consultancy company has analysed the situation and pointed out some shortcomings and opportunities. The report from the consultancy company is enclosed to the minutes. The MSc in Agro Environmental Management will be allowed to have a fewer students due to unemployment after finished education.

There was a good discussion in the section and many ideas for enhancing the knowledge about the education:

- A Foulum fair e.g. in connection with the 25 year anniversary for the long-term experiments in Foulum.
- High-school events.
- Better description of the content of the education with focus of 'save the planet' and perhaps also with a more social perspective.

*Economic situation:*

ØR3 (the 3<sup>rd</sup> budget round for 2021) is under construction but the economic situation seems stabilized and there might even be room for investments. Wishes for investments in equipment should go through the respective committees, e.g. 'field equipment' – here our representative is Jeroen; and the laboratory committee (our representative is Poul Erik). There will be two rounds (April and September) for this.

In total 200 computers need replacement in 2022 and it was discussed if there are need for investment in servers.

New rules for AGRO financing of various activities were discussed.

*Recruitment:*

The recruitment plan is being updated and will be presented to the Institute Forum. Next it will be submitted to the dean. It is important that seniors contact Mathias at an early stage if they see potential candidates among the young scientists. The carrier development committee has suggested annual talks with young scientists.

AGRO welcome several guests. We are low on office space, and we need to make it transparent in the sections how many guests we expect and for which period. As an attempt to make the process transparent in our section, an overview is found on the board in the coffee corner. You are obliged to contact Mathias and Jytte if you receive requests for invitation letters from relevant students before you issue invitation letters.

PhD-enrollment process continues. There is a bonus to the department from GSTS, but only for those that paid tuition fee.

A visitor-agreement is under development from the Technology Transfer Office. The agreement is mainly on data security and has to be signed both by visitors' home university and from AU.

*Policy support:*

Negotiations on next year's agreement has started. The 2% reduction still applies.

*Applications:*

AGRO has been quite successful recently, which is highly acknowledged.

For the upcoming DFF, it was suggested to have an anonymous review process. Not all approved on this. It is important to have an open process on how to improve applications. Mathias will take this further.

Applications to the Innovation Foundation on 'Innomission' is arranged through a coordination group.

Plant based food will be discussed in a group, and Jim volunteered to be a part of this work.

ii: AGRO webinar topics.

There was a brief discussion on the upcoming AGRO webinar (27 September) presenting our section. It is important to be in good time with the presentation and also its content to outreach and be understood by the broader audience of AGRO. Topics on organic matter (Jim) and remote sensing (Kiril) was suggested.

iii: not discussed

iv: not discussed

v: Outlook calendar: Since the corona-imposed restrictions finished, we go regularly to office and if out-of-office (including if you work from home). You are all kindly requested to update our calendar and preferably provide some sort of contact (e.g. phone number).

vi: nothing

#### **Ad 4: Presentation of papers**

[Nitrogen and phosphorus co-limit mineralization of labile carbon in deep subsoil](#)

[Temperature-based prediction of harvest date in winter and spring cereals as a basis for assessing viability for growing cover crops](#)

How well do crop modeling groups predict wheat phenology, given calibration data from the target population?

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### **Ad 5: Short introduction to procedures for applications, ReAp and WorkZone**

The database (ReAp) contains one record for each submitted application. ReAp is an important tool for the department management and should be kept updated with the status of the application (accepted/rejected).

Administration authorities are obliged to electronically file certain documents in a secure system WorkZone (WZ).

Below you can find the procedure, by which we can keep ReAp and WZ updated and you are kindly requested to become familiar with this. Later this fall a more in-depth recap of WZ will be organized.

- **When you start working on an application, a WorkZone case number has to be created.**
  - Your secretary will create a Workzone case number for you
  - All relevant communication during the application process must be filed in WorkZone by yourself
- **When you submit the application – ALWAYS cc: your secretary.**
  - Your secretary will register your application in ReAp
  - Your secretary will inform the project controller (Britta)
  - Your secretary will file the final application in WorkZone (if you haven't done so yourself)
- **When you receive approval/rejection from the funding body**
  - Send this information to your secretary
  - Your secretary will update ReAp and WorkZone
  - Your secretary will inform the project controller (Britta)
- **During the project period:**
  - Contracts, reports, and all other relevant material must to be filed in WorkZone. This is your responsibility.

### **Ad 6: Social event**

More information on the trip alongside Gudenå 30 September will follow soon.

### **Ad 7: AOB:**

The Staff Club organizes a harvest festival 1 October. A registration link will be distributed soon.

The Connectival festival takes place in central Viborg, an event particularly suited for international students living in Viborg and around, see [more](#)



A leaflet with events and activities during autumn 2021 organized by the international staff club at AU is available in our coffee corner.