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**Meeting on 24 January 2022, 10:00 – 11:30**  
**Teams**  
**Section meeting**

**Minutes**

**Present:** Climate and Water section,

**Agenda:**

1. Approval of agenda
2. Staff news
3. Career guidance and mentorship, Jim
4. AGRO Department Forum, Jeroen and Mette
5. Status applications: Planned and submitted, see attachments
6. Messages
  - a. Staffing
  - b. Pure profile and publications
  - c. Data archiving
  - d. Candidate for committee for sustainability
  - e. Guidelines for internal funds (e.g. PhD funding) at AGRO
  - f. Plan for Staff Development talks and Group Development talk
  - g. Other messages
7. AOB

Jytte Christensen

Date: 25 January 2022

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**Ad 1: Approval of agenda**

Approved

**Ad 2: Staff news:**

Davide Cammarano is on his way and will be around later this week.

**Ad 3: Career guidance and mentorship, Jim**

Jim's presentation is enclosed to the minutes. All agreed on the importance of that early career researchers are aware of the possibilities of having a career developing dialogue. Furthermore, a mentor is needed, especially for postdocs and researchers. A training course for mentors is needed.

Relevant links:

Report from LinkedIn <https://business.linkedin.com/talent-solutions/global-talent-trends?trk=bl-ba&veh=Global-talent-trends-2022-launch-post>



What does it mean to be a mentor? <https://medarbejdere.au.dk/en/administration/hr/organisational-learning-and-development/empower-talent-mentor-scheme/for-mentors>

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Link to Wikipedia about the definition of mentorship <https://en.wikipedia.org/wiki/Mentorship>

#### **Ad4: AGRO Department Forum, Jeroen and Mette**

Jeroen reported from the latest meeting in AGRO Department Forum. There was a lot of interesting topic for discussion at the meeting, see slides.

If you have any topics you want to have discussed, you are always welcome to approach Jeroen or Mette.

#### **Ad 5: Status on applications; submitted and planned**

The two excel sheets are updated. Always remember to report to Jytte when you have news on submitted applications (approved/rejected/submitted) in order to keep ReAp and Workzone updated. Excel file with planned applications can be found here O:\Tech\_AGRO\Klima\Application possibilities.

In order to discuss the coming calls and stimulate ideas, it was decided to organise a meeting in the section. Invitation will come.

The new AGRO budget forms are a bit tricky to use. You are always welcome to approach Britta for assistance.

#### **Ad 6: Messages**

- a. Staffing
- b. Pure profile and publications
- c. Data archiving
- d. Candidate for committee for sustainability
- e. Guidelines for internal funds (e.g. PhD funding) at AGRO
- f. Plan for Staff Development talks and Group Development talk
- g. Other messages

#### **a: Staffing**

Mathias got input from several of you and an updated version is available. If you have further updates, send to Britta and cc: to Mathias. It would be valuable if we could have a staffing plan covering multiple years. This will make it easier to plan for extension of staff and hiring.

Remember to take action about six months before extension of positions and new job announcements.

### **b. Pure profile and publications**

You are all encouraged to update your personal homepage (PURE profile) with a profile text, ORCID, ResearcherID and link to Google Scholar-profile. Read more <https://publons.com/about/home/>.

Peer-reviewed journal publications will automatically be uploaded to PURE and DCA will upload publications etc. from policy support. All other publications (incl. conference presentations) you have to enter yourself.

Contact your secretary if you need assistance.

### **c. data archiving**

Remember to archive data, scripts, models etc. from published studies, see <https://agro.medarbejdere.au.dk/aktuelt/kommende-arrangementer/vis/artikel/saadan-skal-vi-gemme-data-i-agro>

It is important to have a practice for how data is organised, described, structured, and documented. The Data Management Committee will eventually come up with guidelines for doing this in a more structured way.

### **d. candidate for committee for sustainability**

Each section has to come up with one candidate for this. Mathias will investigate a bit more on the conditions e.g. workload for this. Claudia and Ying are interested. As AGRO will only have four representatives, we can only nominate people and Jørgen will decide finally. Note added subsequently: The job is not supposed to be so demanding that time will be allocated for it.

### **e. guidelines for internal funding**

Approach Jørgen, if you plan to apply for PhD funding. Read about the new TECH/AGRO financing model here: <https://agro.medarbejdere.au.dk/aktuelt/kommende-arrangementer/vis/artikel/phd-studerende-ved-agro>.

The guidelines has been updated, but only in Danish [https://agro.medarbejdere.au.dk/fileadmin/DJF/Agro/Medarbejderportal\\_AGRO/Personale/Procedure/Retningslinjer\\_for\\_forlods\\_finansiering\\_ny\\_version.pdf](https://agro.medarbejdere.au.dk/fileadmin/DJF/Agro/Medarbejderportal_AGRO/Personale/Procedure/Retningslinjer_for_forlods_finansiering_ny_version.pdf)

### **f. plan for Staff Development talks and Group Development talks**

Group Development talks is postponed until March due to Covid-19, so we will start up with Staff Development talks. Invitations and material will be sent out by Jytte.



For Group Development talks, we split up in subgroups (Senior, Junior, TAP/AC-TAP) – and then have a follow-up for all. Invitation will come out soon.

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**Ad 7. AOB**

If you are sick with Covid-19, use the Covid category in ProMark.